



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF BUDGET AND MANAGEMENT
REGION VIII

**BAC Resolution Declaring Single Calculated and Responsive Bid,
and Recommending Award of Contract for the
"Supply and Delivery of Toners for 1st Quarter FY 2025"**

RESOLUTION No. 2025-02-010

WHEREAS, the Department of Budget and Management ROVIII-BAC issued Request for Quotation (RFQ) to three (3) bonafide local suppliers namely: **ELECTROCOMPUTERS DATA SYSTEMS, COPYLANDIA OFFICE SYSTEMS CORPORATION** and **JOEBZ COMPUTER SALES AND SERVICES** for the "Supply and Delivery of Toners for 1st Quarter FY 2025" thru **Negotiated-Small Value Procurement** with a total **Approved Budget for the Contract (ABC) of ₱21,000.00.**

WHEREAS, the RFQs were duly acknowledged and received by the above-mentioned three (3) suppliers;

WHEREAS, in response to the said request, two (2) suppliers namely **ELECTROCOMPUTERS DATA SYSTEMS** and **COPYLANDIA OFFICE SYSTEMS CORPORATION** submitted their quotation within the deadline of bid submission; while **JOEBZ COMPUTER SALES AND SERVICES** only acknowledged receipt but did not submit quotation;

WHEREAS, the quotations received were evaluated by the Committee on a "per lot" basis;

WHEREAS, upon careful examination of the quoted/bid, **COPYLANDIA OFFICE SYSTEMS CORPORATION** was found to have offered the Single Calculated and Responsive Bid, as indicated in the attached Abstract of Quotation;

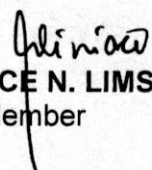
NOW, THEREFORE, We, the members of the Bids and Awards Committee, hereby **RESOLVE** as it is hereby **RESOLVED**:

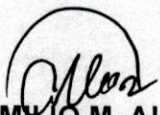
- a.) To declare **COPYLANDIA OFFICE SYSTEMS CORPORATION** as the bidder with the Single Calculated and Responsive Bid for the "Supply and Delivery of Toners for 1st Quarter FY 2025" and Recommend award of contract to the said supplier with a total contract price of **₱21,000.00**;
- b.) To specify in the Notice of Award (NOA) that processing of payment shall be subject to compliance with the required documentary requirements provided in the procurement terms and conditions of the RFQ; and
- c.) To recommend for approval by the **REGIONAL DIRECTOR** of the **DEPARTMENT OF BUDGET AND MANAGEMENT ROVIII** the foregoing findings and recommendation.


RESOLVED, at the DBM-ROVIII Office, this 17th day of February 2025.


FLORITA M. LACDO-O
Chairperson

(On Official Business)
JUVY A. LOBEDICA
Vice-Chairperson



LIBERACE N. LIMSIACO
Member


EMILIO M. ALBOS III
Member


MYLENE G. DE VEYRA
Member

[☒] APPROVED

[☐] DISAPPROVED


IMELDA C. LACERAS, CESO III
Head of Procuring/Entity
Date _____